

# AGENDA

---

**Meeting:** Standards Committee  
**Place:** The West Wiltshire Room - County Hall, Trowbridge BA14 8JN  
**Date:** Wednesday 17 January 2018  
**Time:** 2.00 pm

---

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## Membership:

Cllr Paul Oatway QPM (Chairman)	Cllr Peter Fuller
Cllr Howard Greenman (Vice-Chairman)	Cllr Russell Hawker
Cllr Derek Brown OBE	Cllr Ruth Hopkinson
Cllr Allison Bucknell	Cllr Bob Jones MBE
Cllr Anna Cuthbert	Cllr Fred Westmoreland
Cllr Peter Evans	

---

## Substitutes:

Cllr Richard Britton	Cllr Peter Hutton
Cllr Trevor Carbin	Cllr George Jeans
Cllr Ernie Clark	Cllr Gordon King
Cllr Sue Evans	Cllr Brian Mathew
Cllr Nick Fogg MBE	Cllr Graham Wright
Cllr Chris Hurst	

---

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## Part I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 5 - 26*)

- a) To confirm the minutes of the Standards Committee meeting held on 7 June 2017.
- b) To receive the minutes of the Standards Review Sub-Committee from the meetings held on 28 March 2017, 6 June 2017, 17 August 2017 and 23 August 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 10 January 2018 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than

5pm on 12 January 2018. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Appointment of Co-Opted Members**

Full Council on 16 May 2017 delegated to the Standards Committee the appointment of four non-voting co-opted members to the Standards Committee, two of whom must be serving parish, town or city councillors from within the Council's area. The arrangements for selection of such members were delegated to the Monitoring Officer in consultation with the Chairman of the Standards Committee.

The Committee is therefore advised that advertisements are shortly to be placed for the four positions, which have an annual allowance of £1180 for each member. Shortlisting and interviewing of prospective candidates will be undertaken by a selection panel comprising the Chairman, Vice-Chairman and one other member of the Standards Committee. The selection panel will then recommend candidates for appointment by the Committee at its next meeting on 18 April 2018.

7 **Review of the Constitution** (*Pages 27 - 28*)

A report from the Monitoring Officer is attached.

8 **Status Report on Code of Conduct Complaints** (*Pages 30 - 32*)

A report from the Monitoring Officer is attached.

9 **Training for Parish Councils on the Code of Conduct**

The Monitoring Officer will update the Committee on the provision of training for parish councillors on the Code of Conduct, particularly in relation to the registration and disclosure of interest.

10 **Urgent Items**

To consider any items considered, in the opinion of the Chairman, to be urgent.

**Part II**

*Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed*